

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Nick Borrás	Telephone number: 0113 378 7487	
Subject²:	Active Travel Fund – A660 Headingley Lane/Woodhouse Lane, Walking & Cycling Improvements		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Highways & Transportation has:</p> <ol style="list-style-type: none"> a) Noted the contents of this report. b) Agreed and sign the terms set out in the funding agreement between West Yorkshire Combined Authority (funder) and Leeds City Council (recipient) and note the specific requirements associated to the funding in terms of timescales, consultation, compliance with LTN 1/20 and reallocation of road space. c) Noted and approve the proposed layout of the project as shown on drawings 1137-LCC-00-XX-DR-TM-GA_01 to 05. d) Given authority to implement the overall project and incur expenditure of £10.705m to deliver the project, with £4.785m funded by the Active Travel Fund Tranche 3 programme, £5.69m funded by the Active Travel Fund Tranche 4 programme and £230,000 funded from Section 106 receipts. e) Given authority for the injection of £10.705m (£4.785m from Active Travel Tranche 3, £5.69m from Active Travel Tranche 4 of West Yorkshire Combined Authority (WYCA) grant funding and £230,000 of Section 106 receipts into the Capital Programme to progress scheme development. f) Approved the use of the Contractor Framework to procure a contractor to construct the scheme as per the approved detailed design. g) Requested the City Solicitor to advertise a Traffic Regulation Orders (Movement Order, Waiting Restriction Order or Speed Limit Order) as shown on drawings 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

1137-LCC-00-XX-DR-TM-TRO_01 to 03 and, subject to no objections being received, make, and seal the Orders as advertised.

- h) Given authority to display notices on site under the provision of Section 23 of the Road Traffic Regulation Act 1984 in order to inform the public of the proposed formal pedestrian crossings.
- i) Given authority to request the City Solicitor to draft and advertise a Notice under the provisions of Section 90C of the Highways Act 1980 for the implementation of traffic calming to complement some of the pedestrian crossings in the proposed 20mph speed limits.
- j) Approved with reference to powers contained within Section 66(4) of the Highways Act 1980, that the relevant lengths of footway shown as cycle tracks on drawing 1137-LCC-00-XX-DR-TM-TRO_02 are removed and that following the removal of the footways, cycle tracks are constructed under the powers contained under the provisions of Section 65(1) of the Highways Act 1980 for segregated or shared joint use by pedal cyclists and pedestrians.
- k) Approved the conclusion of the necessary land acquisition with WYCA for land at Hyde Park Corner and the dedication of this as adopted public highway, as shown on drawing 1137-LCC-00-XX-DR-TM-LA_01 at an estimated cost of £500,000; and
- l) Authorised the consultation and subject to no objections, the introduction of moving traffic enforcement using ANPR cameras, at the A660/Shaw Lane, A660/Woodhouse Street/Victoria Road (Hyde Park Corner), A660/Clarendon Road and A660/Rampart Road junctions, in line with powers received from the Secretary of State.

A brief statement of the reasons for the decision

(Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)

Leeds City Council has an ambition to deliver a safe and coherent network of cycling and walking infrastructure across the city, to help encourage sustainable active travel in line with the priorities of the Best Council Plan 2020-2025. As part of Leeds City Council's successful Active Travel Fund bid a package of measures along the A660 corridor has been developed to provide safer and improved segregates cycling and walking infrastructure to form an accessible and coherent network to facilitate active travel along the A660 corridor. This project will encourage safe and sustainable travel in line with the ambitions and priorities of the city and remove barriers to cycling as a choice for short and medium length journey.

Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision

As part of the design process, several different considerations and layouts were considered and discussed with Active Travel England, particularly at signalised junctions, to ensure the safety, efficiency, and cost effectiveness of what is being delivered. The layouts that have been chosen to reflect the balance between these three factors, with providing high-quality and direct cycling infrastructure being paramount within the design.

The other options would be to deliver a scheme not in accordance with LTN 1/20 or not to deliver this project at all and leave the area as it is currently. This would not


	deliver the benefits that are outlined within this report and would leave gaps between other pieces of cycling infrastructure along this corridor.
Affected wards:	Headingley & Hyde Park and Little London & Woodhouse.
Details of consultation undertaken⁴:	Executive Member Several briefings have taken place with the Executive Member throughout the feasibility and design processes, the most recent being in June 2023.
	Ward Councillors Consulted in November 2022 with no adverse comments being raised. Continued dialogue with Ward Members has taken place throughout the feasibility and design process.
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others Emergency Services, West Yorkshire Combined Authority, Bus Operators, Yorkshire Cricket Club and Leeds Rugby were consulted in July 2023 and provided no adverse comments. Public consultation was facilitated and completed through the Connecting Leeds Commonplace online platform between 30th January and the 5th March 2023, a summary of which is appended to this report.
Implementation	Officer accountable, and proposed timescales for implementation Construction of the scheme is expected to start in Autumn 2023, with completion in Spring 2025
List of Forthcoming Key Decisions⁷	Date Added to List:- Previously placed on the Key Decisions list in June 2023
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: Previously placed on the Key Decisions list in June 2023	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett – Chief Officer, Highways & Transportation	
	Signature 	Date 4 th September 2023

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.